



Specific privacy statement - Projects submitted under the European Solidarity Corps – data stored and processed in eForms

This statement refers to the management of Applications submitted under the European Solidarity Corps. As these contain individuals' personal data, their publishing and processing falls within the provisions of the Regulation (EU) N° 2018/1725 of the European Parliament and of the Council of 23 October 2018. This privacy statement explains the way in which this system uses your personal data, and the way in which the privacy of your data is being protected.

What is the purpose of the data collection?

The purpose of the data collection is:

- Identify applicants requesting an EU grant for a project under the European Solidarity Corps ;
- Manage the selection procedures of project applications under the European Solidarity Corps;
- Establish anonymous statistics about applicants, partner promoters, participants and projects;
- Fulfil the obligations and responsibilities relating to monitoring, evaluation and reporting established in the Regulation of the European Parliament and of the Council establishing the European Solidarity Corps;
- Transfer data to Online Linguistic Support (OLS) system to allow the management of the language training licenses for participants;
- Disseminate the project results through the appropriate IT tools (European Solidarity Corps results platform) for which an unambiguous consent will be requested from the contact persons before publishing their contact data;
- Display information on the organisations holding a Quality Label on the European Youth Portal, for which an unambiguous consent will be requested from the contact persons before publishing their contact data.

The European Commission and the structures responsible for the implementation of the European Solidarity Corps will not process the collected data for any other purpose than those described above.

Which personal data is processed?

All the personal data included and requested in the application form and none other.

What personal data do we collect in eForms?

- Contact details of legal representatives of the organisations applying or involved in the proposal and of contact project persons (title, gender, name, department, position, address, phone and email);
- Data about participants applying or involved in Solidarity Projects (name);
- Data concerning exceptions to standard rates justified by special needs.

Which technical means do we use for processing your data?

The data collection and processing is done using the Commission's IT standards and telecommunication infrastructure. The data is stored in a central database (managed by Directorate General Education, Youth, Sport and Culture and located at the Commission Data Centre in Luxembourg) and in local databases (managed by the National Agencies in each Participating Country).

Who has access to your information and to whom is it disclosed?

- Internal staff of the National Agencies in charge of management of the Programme;
- Internal staff of the Education, Audiovisual and Culture Executive Agency (EACEA);
- Designated experts in charge of the assessment of the application;
- Designated staff in the competent European Commission units in Directorate General Education, Youth, Sport and Culture (DG EAC), Directorate General for Employment, Social Affairs and Inclusion (DG EMPL), Directorate General for Communication (DG COMM);
- Online Linguistic Support external contractor.

The National Agency of the country selecting the project has access to your application file during the whole selection process. Data referring to your application are stored in a database and used for 1) the management of the project life-cycle including OLS 2) monitoring, reporting, evaluation and auditing purposes 3) Project dissemination. Such data can be visualised, but not modified, by other National Agencies and by the European Commission services in charge of the management of the European Solidarity Corps (DG EAC).

Your data may also be disclosed to the following services, whereas applicable in case of audit: auditors Directorate General Education, Youth, Sport and Culture; Directorate General for Internal Audit Service (DG IAS); European Anti-Fraud Office (OLAF); Court of Auditors; external auditors at national level (relevant for applications submitted to National Agencies).

For organisations that have mistakenly addressed their application to a National Agency or Executive Agency which is not competent to deal with it, the National Agency or Executive Agency shall redirect the application to the competent authority.

Please note that following the transmission of your application, the sending Agency will not store, save or otherwise have access to your application or any information or personal data contained therein.

In cases where the application was originally submitted to the Executive Agency, should the applicant disagree with the redirection of their application from the Executive Agency, they must notify the Executive Agency as soon as possible, using the functional mailbox: EACEA-SOLIDARITY-CORPS@ec.europa.eu

How long do we keep your data?

The data will be made anonymous ten years after the selection of the last round of projects supported under the European Solidarity Corps (2018-2020), so by the end of 2030.

How can you access your personal data, verify its accuracy and, if necessary, correct it?

Regarding the application form, you have by definition the right to input yourself all the requested data. It is your responsibility to make sure all information provided is accurate.

After the deadline for submission of applications, you can, if need be:

- request a copy of the data input in your application form;
- send to the relevant Agency any changes related to the data submitted;
- request cancellation or blocking of your data. Please note that in this case your request will be accepted only if it is justified under the Regulation (EU) N° 2018/1725;
- confirm or revoke your consent for the publication of your data as contact person of a granted project in the European Solidarity Corps results platform .

Any request must be sent by mail or by electronic mail to the address of the Agency responsible for the management of your application.

What are the security measures taken to safeguard your information against possible misuse or unauthorised access?

The datasets are safeguarded in the Commission (and covered by the numerous defensive measures implemented by the Commission to protect the integrity and confidentiality of the electronic assets of the Institution) and in the responsible National Agency (and covered by national regulation).

The hard copies of the application files are stored by the National Agencies until their destruction.

Whom to contact if you have queries or complaints about the protection of your personal data?

The first level is to contact the Agency that manages your application.

Further to the above you can contact (in the indicated order) the following:

- DG EAC's unit managing the National Agencies: EAC-NA-COORDINATION@ec.europa.eu
- DG EAC's Data Protection Coordinator: eac-data-protection@ec.europa.eu
- The European Commission Data Protection Officer: data-protection-officer@ec.europa.eu

Recourse

In case of conflict, complaints can be addressed to the European Data Protection Supervisor (EDPS) <http://www.edps.europa.eu>